Institutional support (is)

Form for the annual operational activities report 2020

Deadline : 26 February 2021

Please fill in only one form per project.

**ATTENTION POINTS :**

**The content of this report is used in particular to enable ARES to monitor the project and to feed the report to the DGD. We thank you for taking note of the following attention points:**

**1.** Lessons learned

The lessons learned will be used to:

- Provide ARES with feedback on management elements,

- To feed into the reflexion for the country groups on specific themes,

- Share your experience with other cooperation actors within the same country.

**2.** Monitoring of indicators and « scores de performance »

This year, the indicators and "scores de performance " will not be filled in via this document but via the GIRAF online platform (future ARES project management tool) which will be presented to you at the beginning of January. A presentation of the instructions for this exercise is planned during the webinars organised the **13, 14 and 15 of January 2021**.

We invite you to register for **one** of these sessions via this doodle: [**https://doodle.com/poll/3nszx9y26zn2u75v?utm\_source=poll&utm\_medium=link**](https://doodle.com/poll/3nszx9y26zn2u75v?utm_source=poll&utm_medium=link) **.**

Following this presentation, a written manual will be given to you. We will also invite you to send us any questions you may have. We will then invite you to complete the performance indicators and scores according to the modalities presented during the webinars by **26 February 2021** at the latest.

1. Fact sheet

|  |  |
| --- | --- |
|  |  |
| Project title |  |
| Beneficiary institution |  |
| Country |  |
| Year of project launch |  |
| Northern coordinator |  |
| Northern coordinating Higher Education Institution |  |
| Southern coordinator |  |
| Southern coordinating institution |  |

1. Follow up on operational strategy
   1. context

Please describe below in 10-15 lines the state of progress of the project in 2020.

* 1. IMPACT OF THE COVID 19 - SUMMARY

Please describe below in 10-15 lines the impact of Covid 19 on the development of your project in 2020. We also invite you to describe the difficulties encountered as well as the solutions put in place, if any, to overcome these difficulties.

* 1. Reminder of the overall objective, specific objective, and expected results

|  |  |
| --- | --- |
|  |  |
| OO |  |
| SO |  |
| ER1 |  |
| ER2 |  |
| ER3 |  |
| ER… |  |

* 1. RESULT ATTAINMENT

Please describe below to what extent each expected result has been achieved and clarify the possible delays, even abandonments, new developments and applied reorientations. In case of a delay in execution, please indicate how this delay will be caught up.

* + 1. ER1
    2. ER2
    3. ER3

Etc.

* 1. LESSONS LEARNED
     1. SUCCESS FACTORS

Which elements facilitated the overall implementation of the project? Explain how they facilitated it. Among these, identify those that would be interesting to share with other actors active in the country.

* + 1. POSSible difficulties experienced

Describe any obstacles that may have impeded the overall implementation of the project. Explain the consequences of these difficulties on the implementation of the planned activities. What solutions were you able to provide? Among these, identify those that it would be interesting to share with other actors active in the country.

* + 1. Recommendations

In relation to the above findings or other contextual elements, what recommendations or questions would you address to the following recipients? :

1. ARES: monitoring and management elements
2. Country Groups: elements for reflection on identified themes
3. Other cooperation actors in the same country